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15 SEP 1981


## MEMORANDUM FOR THE RECORD



SUBJECT: Master Plan Weekly Review Meeting


1. The weekly review meeting for the Master Plan Development was held in the offices of Skidmore, Owings & Merrill (SOM) in Washington, D.C. on 11 September 1981. The following persons were present:

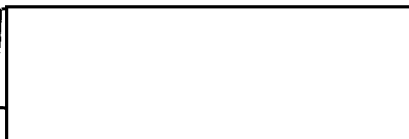
Walter Arensberg, SOM  
James Rich, SOM  
Alan Carroll, SOM  
Richard Tucker, Dames & Moore  
Ray Fox, Dames & Moore  
Elizabeth Scullin, JHK & Associates



2. Richard Tucker, Dames & Moore, advised that all base line data had been collected on air, biology, and noise factors. They are presently working on the geotechnical factors and will propose to make six or seven test borings in the area of the new building and four in the area of the parking structure. This work will be performed by Pittsburgh Testing of Baltimore and is a reimbursable fee under the terms of the Agency contract with SOM. 

3. Elizabeth Scullin of JHK reported that the proposal of an additional  autos in the Headquarters Compound can be supported on the existing highway system if the Agency agrees to Transportation System Management (TSM), which includes support of carpools and vanpools and staggered workhours. Presently, 60 percent of the Agency peak time is within the total peak time usage on the adjacent highway system. JHK will propose an extra left turnoff lane from Route 123 and an optional relocation of the Route 193-123 intersection. 

4. Rafael Cervantes reported that he was finalizing the utility loads and would like to meet once more with OL/RECD/HEB. A meeting has been scheduled for 15 September 1981. 

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25X1 5. Following these reports, SOM presented several proposals for the Visitors' Control Center. After a lengthy discussion, it was agreed that SOM would study the situation one more time and present two or three proposals for the Agency's review and selection.

6. SOM advised that a meeting has been scheduled with National Capital Planning Commission (NCPC) Staff on 14 September at 1500 hours that will be similar to the briefing given Robert Gresham, NCPC, on 4 September.

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